



Ms Sue Lovecy, Head of School

Thursday 11 January 2018

Parents' Evening

Dear Parents and Carers,

**We will be holding our Parents' Evenings on Wednesday 24 January and Thursday 25 January between 3.10pm and 6.00pm for Reception to Year 6 classes.**

It will be an opportunity to look at your child's books and discuss how they have settled into the new school year. We have allocated 10 minutes per pupil per teacher. We will hold our meetings in the main school hall. Prior to the meeting you will have the opportunity to have a look at your child's books.

We would be grateful if you could indicate your preferred day and time on the reverse of this letter, and then return to class teachers **by Thursday 18 January**. We will confirm the time and date of your appointment with you by letter.

**PLEASE RETURN JUST ONE SLIP PER FAMILY. You may tick more than one choice.**

Yours sincerely

Mrs C. A. Jones

Assistant Head - Primary Phase

**ST MARTINS SCHOOL**

Moors Bank

St Martins

SY10 7BD

01691 776500

reception@smartins3-16.org



Ms Sue Lovecy, Head of School

PLEASE INDICATE BELOW YOUR PREFERRED TIME/DAY YOU MAY TICK MORE THAN ONE CHOICE

Wednesday 24 January	Thursday 25 January
TIME PREFERRED ( <u>Please tick</u> )	TIME PREFERRED ( <u>Please tick</u> )
3.10 - 4.00pm	3.10 - 4.00pm
4.00 - 5.00pm	4.00 - 5.00pm
5.00pm - 6.00pm	5.00pm - 6.00pm
NO PREFERENCE	NO PREFERENCE
DO NOT WISH TO ATTEND A MEETING	DO NOT WISH TO ATTEND A MEETING

Child's Name..... Class.....

Child's Name..... Class.....

Child's Name..... Class.....

Child's Name..... Class.....

Child's Name..... Class.....

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