



Mrs Alison Pope, Headteacher

27 February 2026

Dear Parents and Carers of Year 10 pupils,

This week, we were pleased to launch our student leadership and posts of responsibility programme in Year 10 assemblies, outlining the opportunities available to pupils as they move into the next academic year.

At St Martins School, we strongly believe that student leadership plays an important role in developing confidence, resilience and responsibility. These roles provide pupils with the opportunity to represent their peers, contribute positively to their House, and play an active part in shaping school life and our wider community.

### Available Student Leadership Roles

The following posts are available to pupils currently in Year 10:

- **School Leaders** – 2 posts
- **House Captains** – 4 posts
- **House Roles** in:
  - Performing Arts
  - Charities
  - Sports
- **School Council Representative** – one per form

Each role carries responsibility and offers valuable experience that supports personal development, teamwork and leadership skills.

### Application Process and Timeline

The application process will take place during the spring term and will follow the timeline below:

- **Monday 2 March** – Application forms available from Heads of House
- **Friday 6 March** – Deadline for House position applications (to Heads of House)
- **Friday 6 March** – Deadline for School Leader applications (to Mrs Pope)
- **9–20 March** – School Leader and House Captain speeches delivered in assemblies
- **Week beginning 16 March** – School Leader interviews with Mrs Pope
- **Week beginning 23 March** – Pupil and staff voting
- **Week beginning 13 April** – Final staff decisions confirmed for all posts

### Important Information

Please note that the **Performing Arts, Charities and Sports House roles** are allocated by staff. These positions are awarded based on pupils' current skills, commitment and participation, and **do not** require speeches or voting.

Due to the number and high quality of applications we expect to receive, unfortunately not all pupils who apply will be successful in securing a position. We believe it is important that pupils understand this from the outset. While staff will consider all applications carefully, there may be limited opportunity to provide individual feedback given the scale of the process.



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Applying for a leadership role is a valuable learning experience in itself, and pupils should be encouraged to see this as an opportunity to develop resilience, confidence and self-reflection. Any pupil choosing to apply should therefore do so with the understanding that they need to be prepared for the possibility of not being successful.

### **Next Steps for Pupils**

Pupils who are interested should:

- Speak with their **Head of House**
- Collect an **application form**
- Carefully prepare their application and, where required, a short speech.

We would be grateful for your support in encouraging your child to approach this process thoughtfully and positively.

Thank you for your continued support of St Martins School and for working with us to develop confident, responsible and resilient young leaders.

With every best wish

Yours sincerely,

A handwritten signature in grey ink that reads 'Alison Pope'.

Alison Pope

Headteacher



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